CLASS PLACEMENT POLICY

RATIONALE

High Wycombe Primary School places students into classes based on the professional judgement of staff, with consideration given to students' academic, social and emotional needs. Consideration in the establishment of class structures is based on available resources and forming classes using these resources.

GUIDELINES

Factors considered in establishing the class structure are:

- the educational needs of students;
- the projected numbers of students in each year level;
- the ratio of girls to boys;
- projected enrolments based on historical data and parent response to calls for information;
- the number of staff employed at the school; and
- the constraints of resources and facilities.

Criteria which are considered in the placement of individual students into the class structure are:

- academic performance;
- work habits, eg ability to work independently;
- behaviour;
- gender;
- social networks;
- social maturity; and
- special needs.

Classes are not streamed. Should there be more than one class in a particular year level, or the need to form split year level classes, the professional judgement of the Principal, Executive Team and relevant staff from the previous year will decide on the placement of individual students.

Parents will be provided with an opportunity for input regarding their child's placement on _educational needs only_. Requests in relation to the choice of teacher will not be considered. Requests will be called for early in Term 4 and must be made in writing to the Principal, by the date indicated.

Based on the criteria listed above, teaching staff and the executive team will establish classes for the following school year.

Parents will be notified of class placements during the final week of term 4 in the year before. Classes will only change after this time if organisational reasons, such as reduced or increased enrolments, require the need for a restructure of classes.